

ID	Method of Contact	Complaint Date	Complaint Time	Nature of Complaint	Team Member Receiving Complaint	Details of Complaint	Action taken by Biala Wind Farm	Is Complaint considered closed	Sign off for closure
BJCE-65	Email IN	29/10/2020	16:51 PM	Construction Complaints - Mobile phone and internet reception disruption and visual impacts	Isabel Nelson	Complainant concerned about the visual impact of the wind turbines. Complainant reported problems with mobile phone and internet reception.	- Complainant was contacted to obtain further information.	No	
BJCE-64	Phone Call OUT	15/10/2020	12:13 PM	Construction Complaints - Traffic	Elizabeth Picker	Complainant concerned about vehicles (utes) driving too fast on Range Road and veering on to the wrong side of the road.	- Complainant was contacted to obtain further information, such as the date and time it happened and any features that could identify the utes as wind farm vehicles. - The team promptly contacted the onsite team about the complaint. Although the utes could not be identified as wind farm vehicles, a tool box talk was given the next day to all onsite personnel about the importance of road safety and driving to road conditions and speed limits. -The driving safety message was reinforced in a subsequent toolbox talk, which involved all the personnel on-site. -The complainant was encouraged to contact us again if they observe similar behaviour and encouraged to record the time, place and any details of the vehicle.	No	

ID	Method of Contact	Complaint Date	Complaint Time	Nature of Complaint	Team Member Receiving Complaint	Details of Complaint	Action taken by Biala Wind Farm	Is Complaint considered closed	Sign off for closure
17	Phone Call IN	14/08/2020	5:46 PM	Construction Complaints - aviation lights and project information	Elizabeth Picker	<p>Complainant concerned about the visual impact of the wind turbine aviation lights and that there was not enough information about the aviation lights provided on the project website. The complainant asked why the aviation lights were switched on when other nearby wind farms did not have them turned on at night.</p> <p>Complainant concerned that they had not received information about the project during the development phase, including the community newsletters.</p>	<ul style="list-style-type: none"> - Complainant was contacted to obtain further information. - The team provided the complainant with information about the aviation lights. Explained that the purpose of these lights are so aircraft can see the turbines. The project's Development Consent required lighting in accordance with CASA (Civil Aviation Safety Authority) requirements. In turn, CASA required the Project to consult with the Australian Department of Defence, Royal Australian Airforce and Airservices Australia regarding their lighting requirements, as well as consider CASA's own requirements. The Department of Defence required that 18 wind turbines had aviation lights switched on from dusk to midnight. Advised that the team are currently talking to Department of Defence to check whether a lower level of lighting might be acceptable. - The team ensured updates on the aviation lights were provided to the CCC, in the recent monthly newsletters and on the website, including a map showing which turbines will have aviation lighting installed. - The team provided information to the complainant about the wind farm's community activities, grants, Community Consultative Committee (CCC), complaints register and information channels, including the monthly newsletter subscription and text message service. 	No	
16	Web Feedback Form IN	1/09/2020	7:10 PM	Construction Complaints - poor TV reception/interference	Elizabeth Picker	Complainant reported problems with TV reception over the previous two months	<ul style="list-style-type: none"> - Complainant was contacted to obtain further information. - The team arranged for a TV consultant to attend the house to investigate the cause of the TV reception problem. - The TV consultant determined that the TV disruption is consistent with poor reception in the local area but their dwelling is within the potential Biala Wind Farm TV EMI zone from the Canberra broadcast tower. - To fix the TV reception, the team offered a VAST box solution. The complainant has decided to wait until the wind farm is fully constructed before making a decision about the VAST box solution. 	No	

ID	Method of Contact	Complaint Date	Complaint Time	Nature of Complaint	Team Member Receiving Complaint	Details of Complaint	Action taken by Biala Wind Farm	Is Complaint considered closed	Sign off for closure
15	Web Feedback Form IN	15/06/2020	1:45 PM	Construction Complaints - consultation about proposed works, noise & light	Elizabeth Picker	Complainant concerned, after receiving a letter regarding commencement of turbine erection works outside of standard hours, that there had not been enough consultation and notice given prior to commencing those works. Concerned about noise and light from works outside of standard hours and the potential financial impacts on their farming operations from such works.	<ul style="list-style-type: none"> - Complainant could not be contacted by phone. - Complainant was contacted by email to clarify that works occurring outside of standard hours had only occurred on 11/06/2020 from 6pm to 9:15pm. - Complainant was subsequently provided with forecasts of upcoming construction activities occurring close to their property, including that no works were planned outside of 5am - 8pm and no works outside of normal hours specified in the development consent unless inaudible at their property. - Complainant has subsequently communicated their concerns about the Project via their lawyer. The concerns have been responded to by the Project company's lawyers and are consistent with the actions above. 	No	
14	Web Feedback Form IN	11/06/2020	8:01 PM	Construction Complaints - wind turbine deliveries, noise, light & consultation about proposed works	Elizabeth Picker	<p>Complainant reported noise and light coming from the wind farm after standard working hours on the evening of 11/06/2020 and at 4.30am on the following morning of 12/06/2020. Concerned that there had not been enough consultation and notice given about works outside of standard hours.</p> <p>Complainant considered the oversize turbine delivery trucks turning into main entrance of wind farm a hazard, especially as there was thick fog at the time. Difficult to see the stationary truck waiting for the oversize component to turn into site.</p>	<ul style="list-style-type: none"> - Complainant was contacted to obtain further information. - It was confirmed some turbine installation works were being undertaken on the project when the initial complaint was lodged on 11/06, with work concluding by 9.15pm. No work was undertaken on the project outside of standard working hours on 12/06. - Complainant was subsequently provided with forecasts of upcoming construction activities occurring close to their property, including that no works were planned outside of 5am - 8pm and no works outside of normal hours specified in the development consent unless inaudible at their property. - Complainant has subsequently communicated their concerns via their lawyer. The concerns have been responded to by the Project company's lawyers and are consistent with the actions above. - Site team investigated the oversize truck hazard and confirmed all escorts were in place in accordance with the approved vehicle transport permits. - Site team discussed this hazard at a toolbox meeting the next morning to raise awareness. - As a further precaution, site team amended their transport procedures to introduce additional local escorts during days with increased fog conditions. - Complainant was advised of above outcomes. 	No	

ID	Method of Contact	Complaint Date	Complaint Time	Nature of Complaint	Team Member Receiving Complaint	Details of Complaint	Action taken by Biala Wind Farm	Is Complaint considered closed	Sign off for closure
13	Web Feedback Form IN	11/06/2020	8:06 PM	Construction Complaints - noise & consultation about proposed works	Elizabeth Picker	<p>Complainant reported noise coming from the wind farm after standard working hours. Concerned about noise impacting pregnant ewes.</p> <p>Complainant concerned after receiving a letter regarding commencement of turbine erection works outside of standard hours, that there had not been enough consultation and notice prior to commencing those works.</p>	<ul style="list-style-type: none"> - Complaint was acknowledged on evening it was reported. - It was confirmed some turbine installation works were being undertaken on the project at the time of the complaint, with work concluding by 9.15pm. - Complainant was subsequently provided with forecasts of upcoming construction activities occurring close to their property, including that no works were planned outside of 5am - 8pm and no works outside of normal hours specified in the development consent unless inaudible at their property. - Complainant was advised of above outcomes. - Complainant has subsequently communicated their concerns via their lawyer. The concerns have been responded to by the Project company's lawyers and are consistent with the actions above. 	No	
12	Web Feedback Form IN	11/06/2020	9:11 AM	Construction Complaints - escort vehicle parking for turbine deliveries, noise & consultation about proposed works	Elizabeth Picker	<p>Complainant reported that project vehicles were temporarily parking in their driveway in the morning during component deliveries.</p> <p>Complainant reported noise coming from the wind farm after standard working hours. Complainant concerned that there was not enough notice given about works outside of standard hours and that noise was impacting their farm animals.</p>	<ul style="list-style-type: none"> - Site team investigated and determined that turbine delivery escort drivers were temporarily stopping in the complainant's driveway. - Escort drivers were asked not to stop in the complainant's driveway. - This was discussed at the project tool box meetings with project staff. - Complainant was advised of above outcomes. - Complainant was contacted in mid July to check whether any further instances of escort vehicles parking in their driveway had occurred. No further concerns were raised. - Regarding the noise reported by the complainant, some turbine installation works were being undertaken on the project on 11/06, with work concluding by 9.15pm. - Complainant was subsequently provided with forecasts of upcoming construction activities occurring close to their property, including that no works were planned outside of 5am - 8pm and no works outside of normal hours specified in the development consent unless inaudible at their property. - Complainant has subsequently communicated their concerns via their lawyer. The concerns have been responded to by the Project company's lawyers and are consistent with the actions above. 	No	

ID	Method of Contact	Complaint Date	Complaint Time	Nature of Complaint	Team Member Receiving Complaint	Details of Complaint	Action taken by Biala Wind Farm	Is Complaint considered closed	Sign off for closure
11	Web Feedback Form IN	13/05/2020	7:33 AM	Construction Complaints - Trucks impacting grass	Elizabeth Picker	Complainant reported that turbine delivery trucks were damaging the grass on the road verge near their house.	<ul style="list-style-type: none"> - Site team investigated the location and agreed there was minor damage to the grass at the edge of the road, caused by the delivery vehicles. -The damage was discussed with the delivery vehicle drivers, in order that further damage could be minimised. - The project agreed to tidy up the road verge, after turbine deliveries are completed. - Road verge work was subsequently undertaken after turbine deliveries had been completed. - Complainant was advised of above outcomes. 	Yes	Tim Mead
10	Web Feedback Form IN	3/05/2020	10:30 PM	Construction Complaints - Noise, sediment runoff & dust	Elizabeth Picker	<p>Complainant reported noise coming from the wind farm after standard working hours that was disturbing their sleep.</p> <p>In subsequent communications, the complainant said they were concerned about water pollution from sediment runoff and dust.</p>	<ul style="list-style-type: none"> - Site team confirmed that no personnel were on site that evening performing construction work. - More information was sought from the Complainant who described the noise as a "humming" sound that had been going on and off for a number of months and could be heard in their bedroom. - It was investigated whether a diesel generator located on-site could have been causing the noise. - Due to the distance from the generator to the complainants residence, it was considered unlikely that the generator would be the source of the noise. Noise monitoring was undertaken to verify this. - As a precaution, additional noise barriers were installed around the generator to further reduce the possibility of impact. - The project offered to install noise logging equipment at the complainants residence to assist with the investigation, noting it is possible that the noise being reported is not from the project. - These outcomes were discussed with the complainant at a meeting onsite. Complainant was requested to notify project if the noise persisted so it could be further investigated. -Regarding the sediment runoff and dust, the site team investigated the drainage design and the erosion and sediment controls onsite. All controls were in order. - These outcomes were discussed with the complainant at a meeting onsite. At that meeting, the project agreed to install some further erosion and sediment controls in a drainage line between the construction works and Wattle Creek. These measures were subsequently installed by the project. - Complainant has subsequently communicated their concerns via their lawyer. The concerns have been responded to by the Project company's lawyers and are consistent with the actions above. 	No	

ID	Method of Contact	Complaint Date	Complaint Time	Nature of Complaint	Team Member Receiving Complaint	Details of Complaint	Action taken by Biala Wind Farm	Is Complaint considered closed	Sign off for closure
9	Web Feedback Form IN	4/05/2020	8:30 AM	Construction Complaints - Noise, lights and sediment runoff	Tim Mead	<p>Complainant reported noise and light coming from the wind farm after standard working hours. They thought they had seen workers performing works at the turbine locations.</p> <p>Complainant concerned dust & sediment from the construction site may be washing into Wattle Creek during rainfall events.</p>	<p>-Site team confirmed that no personnel were on site that evening performing construction work.</p> <p>- The project offered to install noise logging equipment at the complainant's house to further investigate their noise concerns, noting it is possible that the noise is not from the project.</p> <p>- Due to the distance from the generator to the complainants residence, it was considered unlikely that the generator would be the source of the noise. Noise monitoring was undertaken to verify this.</p> <p>- As a precaution, additional noise barriers were installed around the generator to further reduce the possibility of impact.</p> <p>-Site team investigated the drainage design and the erosion and sediment controls onsite. All controls were in order.</p> <p>- These outcomes were discussed with the complainant at a meeting onsite. At that meeting, the project agreed to install some further erosion and sediment controls in a drainage line between the construction works and Wattle Creek. These measures were subsequently installed by the project.</p> <p>-Complainant was emailed with a summary of actions relating to drainage. Complainant does not consider complaint closed.</p> <p>- Complainant has subsequently communicated their concerns via their lawyer. The concerns have been responded to by the Project company's lawyers and are consistent with the actions above.</p>	No	
8	Phone Call IN	14/02/2020	4:54 PM	Construction Complaints - Sediment runoff	Tim Mead	<p>Complainant concerned that sand and sediment had washed from transmission line works on to their land.</p>	<p>- Site team arranged meeting with complainant to inspect the location on their land.</p> <p>- Some soil and sand had washed across boundary fence.</p> <p>- Site team cleaned this up to the complainants satisfaction.</p> <p>- Erosion and sediment controls were reinforced in that location to avoid a reoccurrence.</p> <p>- Complainant was advised of the above outcomes.</p>	Yes	Tim Mead

ID	Method of Contact	Complaint Date	Complaint Time	Nature of Complaint	Team Member Receiving Complaint	Details of Complaint	Action taken by Biala Wind Farm	Is Complaint considered closed	Sign off for closure
7	Email IN	10/02/2020	12:15 PM	Construction Complaints - Sediment runoff	Robbie Williamson	Complainant concerned that sand and sediment had washed from transmission line works on to their land.	<ul style="list-style-type: none"> - Site team inspected the location along the transmission line works. It was evident that the existing erosion and sediment controls had collected silt, and that some silt had been carried on to the complainant's land. These erosion and sediment controls were cleaned out. - Contacted complainant to discuss further details of the incident. Discussed the incident with the complainant a number of times during the month and arranged a site inspection. - Council was notified about the incident. - Arranged for project Environmental Consultant to inspect the area and report on findings. Subsequently provided the consultants report to the complainant for information. The report suggested that further erosion and sediment measures could be implemented to help prevent a future incident. - Installed further erosion and sediment control measures as suggested by the Environmental Consultant in March. - Held follow up meeting with complainant in March. Complainant expressed residual concerns regarding the silt that had been carried on to their land. - Following this meeting, installed further erosion and sediment control measures. - Arranged for project Environmental Consultant to inspect the area again and report on findings. - Complainant was contacted and advised of these further implemented measures and inspection findings. - Erosion and sediment controls remain in place and will be inspected frequently until adequate revegetation has established in the area. - Complainant was advised of the above outcomes. 	Yes	Derek Powell

ID	Method of Contact	Complaint Date	Complaint Time	Nature of Complaint	Team Member Receiving Complaint	Details of Complaint	Action taken by Biala Wind Farm	Is Complaint considered closed	Sign off for closure
6	Phone Call IN	1/02/2020	2:39 PM	Construction Complaints - Dust and machinery operations on total fire ban day	Elizabeth Picker	Complainant concerned that a bulldozer was working on a total fire ban day, and that dust was blowing out of the project boundary and there was no effort from the project to contain the dust.	<ul style="list-style-type: none"> - Topsoil stripping on total fire ban days is not allowed on-site due to the risk of creating sparks. Investigated use of bulldozer and confirmed it was not stripping topsoil on the total fire ban day. -Machinery was being cleaned using compressed air close to the south-east project boundary on the day of the complaint in accordance with project biosecurity measures - this activity may have generated some dust. - The wind farm track being constructed in this area did not have gravel on it at the time, which causes a higher level of dust when vehicles use it. - Water trucks were in use across the site, but it was not clear whether one was being used on this piece of track at the time of the incident. - Conditions were very hot, dry and windy at the time. - The following dust suppression measures were reinforced and introduced across the site: extra water cart availability on higher risk dry-hot-windy days, gravel placement was expedited on the southern entrance road where the first complaint was located close to project boundary, gravel was delivered wet to site (to limit the dust when tipping) and machinery clean down near project boundaries was avoided. - The DPIE visited site to further inspect dust mitigation measures. - Complainant was contacted and advised of these outcomes. Complainant does not consider complaint closed. 	No	
5	Email IN	18/01/2020	5:52 PM	Construction Complaints - Litter	Robbie Williamson	Complainant concerned that plastic tape from the transmission line works had been blown on to their land.	<ul style="list-style-type: none"> - Length of transmission line works was inspected for litter. - Contractor reinforced message on waste management and litter control at the next pre-start meeting. - Updated complainant on the actions taken. - Followed up with the complainant one week later to confirm that no further action was required. - Complaint closed in accordance with the complaints handling procedure. 	Yes	Tim Mead

ID	Method of Contact	Complaint Date	Complaint Time	Nature of Complaint	Team Member Receiving Complaint	Details of Complaint	Action taken by Biala Wind Farm	Is Complaint considered closed	Sign off for closure
4	Phone Call IN	5/12/2019	11:13 AM	Construction Complaints - Dust	Elizabeth Picker	Complainant concerned about dust from construction works. During subsequent discussions also concerned about noise and damage to one of their fences.	<ul style="list-style-type: none"> - Site was inspected for dust generation. Two water carts were in operation. Although some dust was being generated, no dust was observed leaving the project boundary. - Complainant was contacted to collect further information about the complaint. Advised complainant that onsite staff had undertaken an inspection in response to the complaint and shared their observations. - Offered to meet the complainant to further discuss concerns. - Met with the complainant to further discuss the complaint. Provided more information following investigation into the concerns, and described mitigation measures being implemented onsite. No further information was requested by the complainant. 	Yes	Tim Mead
3	Email IN	24/11/2019	9:30 AM	Construction Complaints - Work hours	Robbie Williamson	<ul style="list-style-type: none"> - Complainant reported the works on installing the underground transmission line between Biala Wind Farm and Gullen Range Wind Farm substation had been undertaken out of hours specified in the relevant conditions of consent. - Large machinery was being used on neighbours land on Saturday after 1pm and on Sunday. 	<ul style="list-style-type: none"> - Responded by email to explain that Council had agreed that extended working hours could be utilised by the contractors provided certain conditions were in place - including that neighbours who may be impacted were consulted beforehand. - Investigated whether adequate consultation had been undertaken, in conjunction with input from the complainant. - Committed that BWF electrical contractor would communicate directly with complainant to advise of out of hours work on the transmission line. - BWF electrical contractor's Project Manager spoke directly with complainant on the phone to discuss how consultation could be undertaken going forwards. - BWF discussed the complaint and the remedial actions taken with Council. - Consultation with the complainant remains ongoing throughout construction. - Complainant was advised of the above outcomes. 	Yes	Tim Mead

ID	Method of Contact	Complaint Date	Complaint Time	Nature of Complaint	Team Member Receiving Complaint	Details of Complaint	Action taken by Biala Wind Farm	Is Complaint considered closed	Sign off for closure
2	Phone Call IN	27/09/2019	3:15 PM	Construction Complaints - Range Road roadworks	Elizabeth Picker	The complainant reported that a bitumen truck was dumping excess bitumen by the roadside of Wheeo Road.	<ul style="list-style-type: none"> - Investigated whether the truck was from Range Road roadworks. It was confirmed that it was. Contacted complainant and confirmed this was the case. - Requested Contractor provide an incident report and liaise with Council regarding the incident. - Operator was cleaning the bitumen sprays which is a standard practice. Quantity of bitumen was found to be very small. Location was in a former Council stockpiling area. The Contractor agreed with Council that no further action was required, but that any subsequent cleaning of the bitumen sprays should occur inside the site or back at the Contractor's depot. - Attempted to contact the complainant to discuss the outcomes but was unable to make contact by phone or email. - Complainant was advised of the above outcomes in writing and the complaint was closed in accordance with the complaints handling procedure. 	Yes	Tim Mead
1	Phone Call IN	29/04/2019	5.00 PM	Construction Complaints - STEM Industry School Partnership program (SISP)	Derek Powell	The complainant reported that a photo published in a newsletter should not have been used without his permission.	<ul style="list-style-type: none"> - Complainant reported that consent was not given for a photograph which had been published in a Biala newsletter. - The photo and newsletter was immediately removed from our website. - The photo has been provided by the coordinator of the SISP program and they had assured us in writing that all necessary permissions had been obtained. - We contacted the SISP program coordinator and advised them of the complaint. We organised for the coordinator to call the complainant. - Advised the complainant of this and arranged for the SISP program coordinator to contact the complainant - The team followed up with the SISP coordinator to make sure they had promptly contacted the complainant. 	Yes	Derek Powell